

OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 18TH MARCH, 2019

PRESENT: Councillor D Cohen in the Chair

Councillors N Buckley, D Cohen, S Firth,
P Harrand, N Harrington, A Lamb,
M Robinson and R. Stephenson

Election of the Chair

In the absence of the Chair, Councillor D Cohen was elected as Chair for the duration of the meeting.

44 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of the inspection of Documents.

45 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

46 LATE ITEMS

Although there were no late items of business, the Committee did accept the inclusion of supplementary in respect of Item No. 12 "Outer North East Finance Report". This additional information was not available at the time of agenda publication/circulation and it was considered to be in the best interests of the Council and other parties concerned that the matter be considered without delay.

47 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor G Wilkinson

48 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

There were no declarations of any disclosable pecuniary interests.

49 OPEN FORUM

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the Public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion, there were no matters raised under this item by Members of the Public.

50 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 10th December 2018 were confirmed as a true and correct record.

51 MATTERS ARISING FROM THE MINUTES

- (i) Further to Minute No.23 of the meeting held on 17th September 2018 (Community Committee Appointments 2018/19) – Councillor Buckley reported that he had since met with the Executive Board responsible concerning the lack of meetings for Community Committee's Champion for Health & Wellbeing, who had provided a satisfactory explanation.
- (ii) Universal Credit – Presentation (Minute No.39 referred) – At the previous meeting reference was made to the number of claimants receiving Universal Credit in the Outer North East Area. Members requested if they could be supplied with the latest statistic for the area.

Officer confirmed that the necessary enquiries would be made.

52 Neighbourhood Planning - Update

The Neighbourhood Planning Officer submitted a report which provided an update on the neighbourhood planning activity in the Outer North East area of the city.

Members expressed disappointment that there was not an officer in attendance from Planning Services to speak on the report or address any questions raised by Members

The report highlighted:

Made Neighbourhood Plans in Outer North East:

- Alwoodley
- Bardsey-cum-Rigton
- Barwick in Elmet and Scholes
- Boston Spa
- *Bramham-cum-Oglethorpe*
- Clifford
- Collingham
- Linton

- *Scarcroft*
- Thorp Arch
- Walton

Alwoodley

Stage: Made

- The Parish Council is currently considering a review of the neighbourhood plan. Officers and a consultant have been advising on this.
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Scarcroft

Stage: (Due to be) Made

- The Scarcroft Neighbourhood Plan referendum took place on Thursday 14 February. The results were as follows:

Response	Votes
Yes	175 (91.1%)
No	17 (8.9%)
Turnout	16.7%

- The plan is due to be made by the Council. In accordance with Section 3 of the Neighbourhood Planning Act (2017), the Plan is already considered part of the development plan for the purposes of determining planning applications in the Scarcroft Neighbourhood Area.
- In the lead up to the referendum, a resident in Scarcroft noticed that there were inaccuracies on the Scarcroft NP Policies Map (in relation to the detailed boundary of the UDP N37 Special Landscape Area and the line of Roman Road 72b). Officers consulted with the Parish Council and the consultant who prepared the map, who confirmed the inaccuracies to be cartographical errors. Following legal advice, and with the agreement of the Parish Council, a statement of notification to correct the inaccuracies was published on both Councils' websites alongside a map showing the corrections. The policies map in the NP will be updated.

Bramham-cum-Ogglethorpe

Stage: (Due to be) Made

- The Bramham Neighbourhood Plan referendum took place on Thursday 14 February. The results were as follows:

Response	Votes
Yes	396 (93.4%)
No	28 (6.6%)
Turnout	30.8%

- The plan is due to be made by the Council. In accordance with Section 3 of the Neighbourhood Planning Act (2017), the Plan is already considered part of the development plan for the purposes of determining planning applications in the Bramham Neighbourhood Area.

Aberford and District

Stage: Examination

- Ann Skippers has been appointed to undertake the examination of the Aberford Neighbourhood Plan.
- Two of the submission documents have been updated to reflect the recent EU Court of Justice Judgement and subsequent amendments to the Neighbourhood Planning Basic Conditions.
- With the agreement of Aberford Parish Council and the independent examiner, an additional 6 week publicity period on the updated documents is ongoing (Monday 18th January – Monday 1st April). The independent examiner has indicated that once the publicity period closes, the examination can proceed quickly.

Wetherby

Stage: to be Submitted for Examination

- Terry Heselton has been appointed as the independent examiner for the Plan.
- The Consultation Statement and the Basic Conditions Statement are currently being modified.
- It is hoped that the Town Council will be submitting the Plan in the summer.

Other Neighbourhood Plans in Preparation

- **Shadwell** Parish Council conducted Pre-Submission Consultation on their Neighbourhood Plan between 22nd October and 3rd November 2018. Officers are now supporting the steering group in preparing the submission draft neighbourhood plan, in particular on the basic conditions statement and outstanding mapping issues. It is anticipated that the NP will be submitted to the Council in the spring.
- **East Keswick** Parish Council have re-drafted their neighbourhood plan and are going to conduct the pre-submission consultation in April. Officers have recently met with the steering group to help finalise the pre-submission draft plan, provide support on basic conditions referencing and mapping. The pre-submission consultation process has been outlined and officers will be providing ongoing support in the build up to the formal consultation period.

- **Thorner** Parish Council conducted informal consultation on an early draft plan in December and January. Officers have recently met with the Chair of the steering group to provide support on preparing the pre-submission draft plan and agree next steps.

Commenting on the Alwoodley Plan Councillor Buckley informed Members that it was his understanding that a resident of the Parish was currently undertaking a study into the possibility of another review. Councillor Buckley queried if another review was to take place, would another referendum also be required.

Commenting on the Scarcroft Plan, Councillor Robinson reported that in the lead up to the referendum, a resident in Scarcroft had noticed inaccuracies on the Scarcroft NP Policies Map. It was reported that following legal advice, and with the agreement of the Parish Council, a statement of notification to correct the inaccuracies was published on both Council's website alongside a map showing the corrections. The policies map would also be updated. Councillor Robinson requested if he could be informed of the formal process when dealing with such inaccuracies.

Members expressed their congratulations to Bramham-cum-Oglethorpe Parish Council on the results of the referendum with 93.4% of the voters supporting the preparation of a Neighbourhood Plan

Officers suggested that in the absence of a representative from Planning Services any questions/ queries by Members would be fed back to the appropriate officer in order to provide the necessary response.

RESOLVED –

- (i) That the update on neighbourhood planning activity be noted and welcomed
- (ii) That the questions/ queries raised by Members, above, be referred to the Chief Planning Officer with a view to the necessary response being provided
- (iii) That a representative from Planning Services be in attendance at future meetings of this Committee where "Neighbourhood Planning" appears on the agenda.

53 Meanwood Valley Interim Report

The Chair introduced and welcomed David Preston, Senior Ranger, Parks and Countryside Services who provided an update on the "wilderness on Your Doorstep project" a component of the ongoing work programme for Meanwood Valley, part of which falls within the Outer North East Area.

In providing an overview of the project Mr Preston explained that the aim was to engage with as many people as possible, with a view to developing the following themes:

- Interpret nature
- Experience Nature
- Understand Nature
- Protect Nature

Members were informed that the Meanwood Valley Heritage Ranger had delivered 8 events so far, with a total of 220 participants. A further 11 nature events had been booked for spring/ summer 2019. It was intended that a total of 24 nature events would be delivered over the life of the two year project. It was also reported that there was an intension to deliver up to 10 environmental education sessions and 4 assemblies as part of the project.

Members queried if there were any activities planned for Adel Woods.

Members were informed that Adel Wood and Adel Moor had been explored as part of a “Mini Beasty Hunt” with pupils from Adel St John Baptist Primary school participating in the survey. It was reported that 27 pupils and 9 adults had taken part in the survey.

It was also reported that Adel Woods was currently been mapped for Ash dye back, however, the majority of the woodland management work was around the maintenance of Silver Birch.

Members queried if any parts of this land were included as part of the Northern Forest Project and if so, had any areas been identified for additional tree planting.

In responding officers said the area was not currently included as part of the Northern Forest Project and to their knowledge no additional tree planting was planned for the area.

Members queried if Headingley Golf Club was involved in the Meanwood Valley Partnership.

Members were informed that although the club occupied nearby land, it was not yet involved in the partnership

The Chair thanked Mr Preston for his attendance and presentation commenting that Members found the information to be helpful and informative.

RESOLVED – That the contents of the report be noted and welcomed.

54 Leeds Anti-Social Behaviour Team Review

The Leeds Anti-Social Behaviour Team submitted a report which provided an update on the Citywide LASBT Review.

Jamie Martin, Performance & Information Manager, Anti-Social Behaviour Team provided a summary of the review explaining:

- Consultation had included how certain aspects of the service could be redesigned to better understand the challenges the service faces
- Consultation had also highlighted that current levels of demand were unsustainable and that an increasing number of individuals interacting with the service had very complex needs and vulnerabilities
- Revised processes were needed to ensure decision making was based on an effective triage system
- To put in place procedures to identify and assess risk from the first point of contact
- Extend and strengthen partnership working
- Redesigning some of the ways in which LASBT operates offers opportunity to complement wider Leeds City Council (LCC) ambitions around the Inclusive Growth Strategy and the Best Council Plan

In offering comment Members suggested it was essential for the service to identify locations across the city where there was a need for the LASBT Service to allow the necessary resources to be deployed. Was there, for example, adequate capacity for deployment in the rural areas.

Members were informed that three teams operated across the city, each team deploying resources as necessary but not specifically tied to one ward or area.

Referring to the Alwoodley area, it was highlighted that there were a number of Rugby and Cricket Clubs which were becoming more commercialised. As a consequence more anti-social behaviour issues were being reported in the area: large numbers of people attending, car parking problems, late night entertainment, noise, and possible breaches to licensing conditions. Members queried where such issues should be reported to in the first instance.

The Performance & Information Manager suggested that the assistance of the Neighbourhood Policing Team may be sought or the Licensing Authority if it was related to entertainment licensing. If these were regular occurrences it may be appropriate to use the Community MARAC procedure.

Members also reported that there had been a number of anti-social behaviour incidents recently in the Harewood Ward resulting in local residents feeling vulnerable and unsafe. Local Parish Councillors and residents who had sought the assistance of the Anti-Social Behaviour Team were of the view "that the service was not fit for purpose".

Members expressed disappointment that appropriate Partners/ organisations were not been consulted. It was suggested that communication should work

both ways and the Parish Council and other appropriate partners/ organisations must be consulted on any review of the service.

The Performance & Information Manager said a presentation had recently been delivered to a number of Tenants Associations and similar presentation could be delivered to Parish Council's and other partners.

Members suggested that a representative from the LASBT be invited to the next Parish Council Forum.

It was further suggested that a Senior Member from the LASBT be invited to the next meeting of this Committee on 17th June 2019 to provide further information about Temporary Event Notices (TENs), noise nuisance and a further update on the Review Consultation.

Referring to the Customer Satisfaction figures Members requested if a written explanation of the figures and clarification of the process could be provided to all Members of the Committee

Commenting on paragraph 2.6.17 of the submitted report, and the suggestion that the strategy should be developed on the themes of: prevention, intervention, enforcement, community empowerment and integrated intelligence. The Chair requested if a representative of LASBT could be invited to future Ward Member Meetings.

The Chair thanked Mr Martin for his attendance and presentation.

RESOLVED –

- (i) That the contents of the report be noted
- (ii) That further engagement with Parish and Town Council's takes place and that a representative from the LASBT be invited to the next Parish Council Forum.
- (iii) That a Senior Member from the LASBT be invited to the next meeting of this Committee on 17th June 2019 to provide further information about Temporary Event Notices (TENs), noise nuisance and a further update on the Review Consultation.
- (iv) That an explanation of the customer satisfaction figures (Page No.45 of the submitted report) together with clarification of the process, be supplied to all Members of the Committee
- (v) That a representative of LASBT be invited to future Ward Member Meetings

55 Outer North East Finance Report

The Area Leader submitted a report which provided an update on the current position of the Outer North East Community Committee's budgets and set out details of applications seeking Wellbeing Revenue Funding and Youth Activity Funding.

- An explanation of the current Wellbeing Applications received for consideration (Appendix A referred)
- An explanation of the current Youth Activity Funding Applications received for consideration (Appendix B referred)
- The current CIL Neighbourhood Fund balance for Town and Parishes with a Neighbourhood Plan (Appendix C referred)

Preet Matharu, Localities Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

RESOLVED –

- To note the current budget position for 2018/19.
- That the following projects requesting Wellbeing Funding from the 2018/19 budget be determined as follows:

Project	Organisation	Amount Granted (£)
Disabled Footpath	Boston Spa Parish Council	£1,451.94 (Application supported in full)
Clifford Village Hall Extension	Clifford Village Hall Committee	Declined

- That the following projects requesting Wellbeing Funding from the 2019/20 budget be determined as follows:

Project	Organisation	Amount Granted (£)
Money Buddies – Moor Allerton Hub	Money Buddies	Declined

Moor Allerton Festival	Housing Leeds	£2,740 (Application supported in full)
Refurbishment	Grange Park Sports Club	Deferred pending further discussions
Leeds Area Riding for the Disabled	Renewal of Riding and Safety Equipment	£968.85 (Application supported in full)
East Keswick Fencing	East Keswick Parish Council	£2,106 (Application supported in full from the capital pot)

- (iv) That the following projects requesting Youth Activity Funding from the 2019/20 budget be determined as follows:

Project	Organisation	Amount Granted (£)
Tee Time Tennis 2019	Shadwell Tennis Club	£3,460 (Application supported in full)
Summer junior Cricket for ages 7 - 13	Barwick in Elmet Cricket Club	£780 (Application supported in full)

- (v) To note the decisions taken since the last since the Community Committee in December 2018 under the delegated authority of the Director of Communities and Environment (Paragraph No. 18 of the submitted report referred)

56 Community Committee Update Report

The Area Leader submitted a report which provided an update on the Work Programme for the Outer North East Community Committee

Preet Matharu, Localities Officer, presented the report and highlighted the main issues which included:

- The Environmental Sub Group held on 18th October 2019
- NHS Leeds Clinical Commissioning Group – Update
- The Leeds Big Thank You Campaign
- We're proud to be "Looking out for our Neighbours"
- Parish and Town Council Forum held on 24th January 2019
- New Bus Sheltered installed on Cattle Lane in Aberford
- Funding awarded to Wetherby Athletic Ladies
- Multi – Sports Activity Camps (Alwoodley Ward)
- Harewood and Wetherby Youth Summit – Friday 1st March 2019
- Social Media presence on Twitter and Facebook

Commenting on the NHS Leeds Clinical Commissioning Group and the request for views on Leeds urgent treatment centres proposals. Members understood there was a proposal to open three urgent treatment centres across the city. It was the view of the Committee that one of the centres be located in the east area of the city and the Clinical Commissioning Group be notified accordingly.

Referring to the installation of a new bus shelter on Cattle Lane in Aberford, a query was raised as to who owns the bus shelter and who maintains it.

Ward Members were of the view that the local Parish Council both owned the bus shelter and also maintained it.

Referring to the award of funding to Wetherby Athletic Ladies, local Ward Members said they had visited the facility and had observed the youth team in training. It was understood that a request for further funding may be received to facilitate additional coaching.

Commenting on the Multi – Sport Activity Camps in the Alwoodley Ward, local Ward Members said they were delighted with the programme which took place over 3 vacation periods and was well supported.

Members noted that the Harewood and Wetherby Youth Summit would now take place in late June

RESOLVED –

- (i) That the contents of the report be noted
- (ii) That this Committee's view that one of the urgent treatment centres be located in the east area of the city be reported back to the Clinical Commissioning Group (CCG)

57 DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2019/2020

The City Solicitor submitted a report which sought the Community Committee's formal approval of a meeting schedule for the 2019/2020

Municipal year and to determine if there are any revisions to the current meeting and venue arrangements.

RESOLVED –

- (i) That the contents of the report be noted.
- (ii) That the proposed scheduled of meetings for 2019/20 be determined as follows:
 - Monday 17th June 2019 – 5.30pm
 - Monday 16th September 2019 – 5.30pm
 - Monday 9th December 2019 – 5.30pm
 - Monday 16th March 2019 – 5.30pm
- (iii) That the meeting venues continue to alternate between the Civic Hall during the winter months and at various venues held within the three wards during the summer months. All meetings to commence at 5.30pm

58 Date and Time of Next Meeting

RESOLVED – To note that the next meeting will take place on Monday, 17th June 2019 at 5.30pm in the Civic Hall, Leeds.